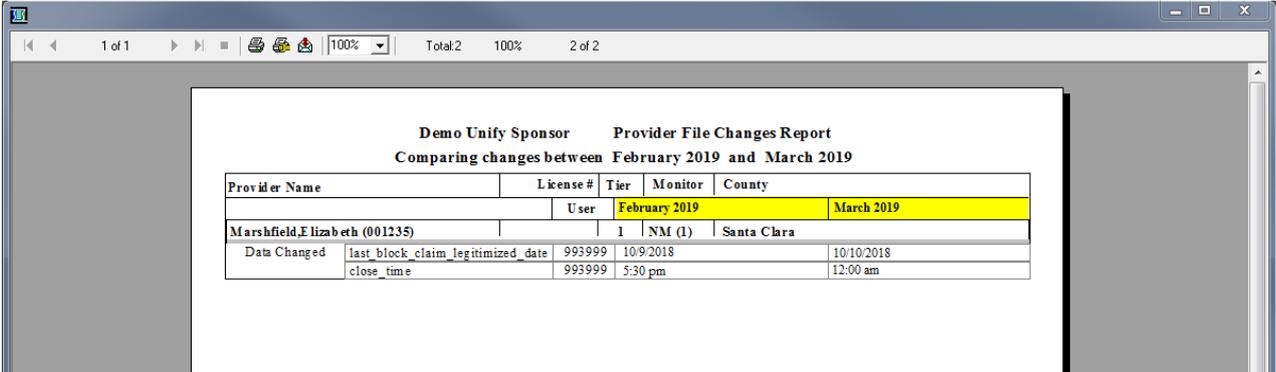


Report Output Windows

Last Modified on 04/24/2019 4:14 pm CDT

Each time you generate a report in Minute Menu HX, it prints to a Report Output window on-screen. You can review the report in this window, print it, or export it.



Demo Unify Sponsor Provider File Changes Report
Comparing changes between February 2019 and March 2019

Provider Name	License #	Tier	Monitor	County
	User	February 2019	March 2019	
Marshfield, Elizabeth (001235)		1	NM (1)	Santa Clara
Data Changed	last_block_claim_legitimized_date	993999	10/9/2018	10/10/2018
	close_time	993999	5:30 pm	12:00 am

1. The total number of pages displays in the top-left corner. Click the arrows to move between pages.
2. To zoom, click the 100% drop-down menu and select the zoom level to view.
3. Click  to adjust your printer settings.
4. Click  to print the report.
5. Click  to export the report.
 1. Click the **Format** drop-down menu and select the format to use. Note that the file format you select may skew the report's formatting.
 2. Click the **Destination** drop-down menu and select the location to which to export it.
 3. Click **OK**.
 4. When prompted, browse to the location in which to store the report.